



NORTHERN CALIFORNIA NURSING ACADEMY

355 Gellert Blvd Ste 101 Daly City CA 94015

Ph: (650) 992-6262, (650) 296-5448

www.ncnursingacademy.com

SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

MEDICAL ASSISTING with EKG and VENIPUNCTURE – 360 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	21	21	16	76%
2020	14	14	13	93%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	21	16	16	13	81%
2020	14	13	13	11	85%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	13	13
2020	0	11	11

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	13	0	13
2020	11	0	11

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	13
2020	1	11

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	13
2020	0	11

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	16	N/A	N/A	N/A	N/A
2020	13	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	\$50,001 - \$70,000	No Salary Information Reported
2019	16	13	0	0	3	7	0	3
2020	13	11	2	3	0	2	3	1

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 7,170. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$12,970. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

EKG TECHNICIAN – 60 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	4	4	2	50%
2020	5	5	5	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	4	2	2	2	100%
2020	5	5	5	4	80%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	1	1	2
2020	4	0	4

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	2	0	2
2020	4	0	4

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	2
2020	0	4

Student's Initials: _____ Date: _____

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Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	2
2020	0	4

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	2	N/A	N/A	N/A	N/A
2020	5	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	2	0	0	0	1	1	0
2020	5	4	0	2	1	0	1

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 1,645. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 2,195. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

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Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

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“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

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“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.

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SCHOOL PERFORMANCE FACT SHEET**CALENDAR YEARS 2019 AND 2020****HEMODIALYSIS TECHNICIAN – 300 HOURS****On Time Completion Rate (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	12	12	8	67%
2020	12	12	9	75%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	12	8	7	6	85%
2020	12	9	9	8	88%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	6	6
2020	1	7	8

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	6	0	6
2020	8	0	8

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	6
2020	0	8

Student's Initials: _____ Date: _____

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Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	6
2020	0	8

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	8	7	7	0	100%
2020	9	9	9	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001+	No Salary Information Reported
2019	7	6	0	0	3	3	0
2020	9	8	2	1	2	1	2

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$6,420. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$8,705. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name - Print

Student Signature

School Official

Date

Date

Definitions



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“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



NORTHERN CALIFORNIA NURSING ACADEMY

355 Gellert Blvd Ste 101 Daly City CA 94015

Ph: (650) 992-6262, (650) 296-5448

www.ncnursingacademy.com

STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

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If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

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Withdrawal Procedure:

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- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

NURSING ASSISTANT – 160 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	50	50	50	100%
2020	143	143	141	98%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	50	50	46	44	97%
2020	143	143	141	138	98%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)



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Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	14	30	44
2020	6	132	141

Student's Initials: _____ Date: _____

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	43	0	44
2020	138	0	138

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	1	44
2020	0	138

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	44
2020	0	138

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	50	48	46	2	96%
2020	143	141	137	4	97%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$16,001 - \$20,000	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 +	No Salary Information Reported
2019	50	44	8	0	15	3	18
2020	141	138	18	42	53	19	6

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 1,795. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 1,795. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

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“Salary” is as reported by a graduate or graduate’s employer.

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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

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Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

PHARMACY TECHNICIAN – 320 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	2	2	2	100%
2020	17	17	16	94%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	2	2	2	2	100%
2020	17	16	16	13	81%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	2	2
2020	2	11	13

Student's Initials: _____ Date: _____

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	2	0	2
2020	13	0	13

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	2
2020	1	13

Student's Initials: _____ Date: _____

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Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	2
2020	0	13

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	2	n/a	n/a	n/a	n/a
2020	16	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	2	2	0	0	0	1	1
2020	16	13	3	4	3	2	1

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 8,995. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 7,400. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name - Print

Student Signature

School Official

Date

Date



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Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

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- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

HOME HEALTH AIDE – 40 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

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355 Gellert Blvd Ste 101 Daly City CA 94015

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www.ncnursingacademy.com

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	0	N/A	N/A	N/A	N/A
2020	0	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 745.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 745.00. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.

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SCHOOL PERFORMANCE FACT SHEET**CALENDAR YEARS 2019 AND 2020****ACUTE CARE NURSING ASSISTANT – 80 HOURS****On Time Completion Rate (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	N/A
2020	5	5	5	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	0	0	0	0	N/A
2020	5	5	4	4	100%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	1	3	4

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	4	4

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	4

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	0
2020	0	4

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	0	0	N/A	N/A	N/A
2020	4	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001+	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	5	4	1	1	0	2	0

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 1,095.00 Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 1,095.00. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

NCLEX REVIEW – 100 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	N/A	N/A	N/A	N/A	N/A
2020	N/A	N/A	N/A	N/A	N/A

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	N/A	N/A	N/A
2020	N/A	N/A	N/A

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	N/A	N/A	N/A
2020	N/A	N/A	N/A

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	N/A	N/A
2020	N/A	N/A

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	N/A	N/A
2020	N/A	N/A

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	6	0	N/A	N/A	N/A
2020	0	0	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	N/A	N/A					
2020	N/A	N/A					

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 600. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$600. Additional charges may be incurred if the program is not completed on-time.

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

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Student Name - Print

Student Signature

School Official

Date

Date



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“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

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“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

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Withdrawal Procedure:

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- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



NORTHERN CALIFORNIA NURSING ACADEMY

355 Gellert Blvd Ste 101 Daly City CA 94015

Ph: (650) 992-6262, (650) 296-5448

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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

MEDICAL OFFICE ASSISTING – 200 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	0%
2020	0	0	0	0%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	0	0	0	0	0%
2020	0	0	0	0	0%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	0	0	0	0	0%
2020	0	0	0	0	0%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 4,495. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 4,495. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

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Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

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Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

IN HOME SUPPORT SERVICE PROVIDER – 60 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	0%
2020	0	0	0	0%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	0	0	0	0%	0
2020	0	0	0	0%	0

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____



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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	0	0	0	0	0%
2020	0	0	0	0	0%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 995. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 995. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

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Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

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Withdrawal Procedure:

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- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.



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SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 AND 2020

NURSING REFRESHER – 200 HOURS

On Time Completion Rate (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program ₁	Students Available for Graduation ₂	Number of On Time Graduates ₃	On Time Completion Rates ₄
2019	0	0	0	0%
2020	0	0	0	0%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ₁	Number of Graduates ₃	Graduates Available for Employment ₇	Graduates Employed in the Field ₈	Placement Rate % Employed in the Fields ₉
2019	0	0	0	0	0%
2020	0	0	0	0	0%

You may obtain from our school representative a list of the employment positions determined to be in the field for which a student received education and training.

Student's Initials: _____ Date: _____

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Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Student's Initials: _____ Date: _____



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Initial only after you have had sufficient time to read and understand the information

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the institution, or an Employer who Shares Ownership with the Institutions	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Students Taking Exam ₁₀	Number Who Passed First Exam Taken ₁₃	Number Who Failed First Exam Taken	Passage Rate ₁₂
2019	0	0	0	0	0%
2020	0	0	0	0	0%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. This is available upon request from the Records Office.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019: \$ 2, 250. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2020: \$ 3,541. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Federal Student Loan Debt

Students at NORTHERN CALIFORNIA NURSING ACADEMY are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



NORTHERN CALIFORNIA NURSING ACADEMY

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Ph: (650) 992-6262, (650) 296-5448

www.ncnursingacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

School Official

Date

Date



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Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate's employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the School shown on the top of the front page of this Agreement. You can do this by mail or hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

If the School has given you any equipment, including books or other materials, you shall return it to the School within 5 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 5-day period, the School may deduct its documented cost for the equipment from any refund that may be due to you. Once you pay for the equipment, it is yours to keep without further obligation.

If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 15 days after your notice of cancellation is received.

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Cancellation: An applicant who provides written notice of cancellation 7 days after enrollment and/or before the first class session is entitled to a full refund, excluding the \$100 non-refundable registration fee and \$25 processing fee.

Other Cancellations: An application requesting cancellation more than the allowed time period and after making an initial payment, to a refund calculated by the number of hours attended.

Withdrawal Procedure:

- A. A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Academic Director of the School. The notice must include the expected last date of attendance and be signed and dated by the student.
- B. If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.
- C. A student will be determined to be withdrawn from the institution if the student misses three (3) consecutive instructional days and all of the days are unexcused.
- D. All refunds must be submitted within 15 days of the determination of the withdrawal date.